

Hayton & Mealo Parish Council

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29th April 2025

Dear Councillor

A meeting of Hayton and Mealo Parish Council will be held in the Prospect Village Hall, Prospect, Aspatria on Wednesday 14th May 2025 at 7.30pm (following the Annual Parish Meeting). The agenda is printed below, and I hope you will be able to attend.

Yours faithfully

Trevor Gear

Trevor GEAR (Clerk)

AGENDA

1. Apologies

To receive apologies for absence

(i) D. Hillary

2. Election of Chair 2025/26

To elect a Chair for the ensuing year

3. Acceptance of Office

The chair to sign the Acceptance of Office.

4. Election of Vice Chair 2025/26

To elect a Vice Chair for the ensuing year.

5. Declaration of Interests

Councillors are reminded of the need to update their register of interests.

To declare any personal interests in any item on the agenda and their nature.

To declare any prejudicial interests in any item on the agenda and their nature.

6. Dispensations

To consider any applications for dispensations

7. Minutes

To consider the approval of the minutes of the meeting held on 12th.

March 2025 and authorise the Chair to sign them as a correct record. (copy attached)

8. Exclusion of the Press and Public

To resolve whether, in accordance with Section 100A (4) Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of any item of business because they

involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 Schedule 12A of the Act.

9. Public Participation

To receive items from members of the public (members of the public are allowed 5 minutes to raise items at the discretion of the Chair to a maximum of 15 minutes).

10. Correspondence for information

To receive items of correspondence received since the last meeting.

11. Clerk's report

To receive a report from the clerk on any actions taken since the last meeting

12. Cumberland Councillor's report

To receive a report from Councillor K. Thurlow - Cumberland Council.

13. Planning

To consider the following planning matters

- (i) Applications for consultation
- (ii) Decisions
- (iii) Appeals
- (iv) Any other planning related correspondence

14. Accounts

- (i) To receive a statement of the council's finances (copy attached)
- (ii) To authorise the payment of accounts.
- (iii) To complete the Annual Governance Statement 2024/25
- (vi) To accept the Accounting Statements 2024/25
- (v) To authorise the chair to sign the Certificate of Exemption 2024/25
- (iv) To note period of Public Rights
- (iiv) Publication of audit documents

15. Highway Matters

To receive updates on the following and receive new matter affecting the highways in the parish

- i) Speed of traffic through Hayton Village and signage.

16. Newsletter

To receive a progress report

17. Vacancies

To consider any applications for co-option

18. Cumbria Constabulary Neighbourhood Policing Pledge

To nominate one additional representative for the above

19. Donation - St James' Churchyard

To consider an application for a grant towards the upkeep of the churchyard

20. Climate Emergency

To receive any information on the above relevant to the parish

21 Annual Village Sports Day

To discuss the use of Village Green for the above event.

22. Sexual Harassment Policy

To approve the draft Sexual Harassment Policy

20. Defibrillator Pads

To receive an update on the purchase of new pads

23. Councillor reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for discussion at the next meeting

24. Date and Time of next Meeting

7.30pm **Wednesday 9th July 2025** at Prospect Village Hall