

Hayton and Mealo Parish Council

A meeting of the Hayton and Mealo Parish Council was held in Prospect Village Hall, Prospect, Aspatria on Wednesday 12th November 2025 at 7.30pm.

PRESENT: Messrs., D. Hillary, J. Pye, Y. Lockwood, G. McArthur, and R. Murray

Also, Present: T. Gear (Clerk), and a resident of the parish

Apologies: None

Councillor D. Hillary in the Chair.

117/2025 MEMBERS APOLOGIES

None.

118/2025 DECLARATIONS OF INTERESTS

None

119/2025 DISPENSATIONS

None

120/2025 EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda which required the press and public to be excluded.

121/2025 MINUTES

On the proposal of R. Murray and seconded by Y. Lockwood, it was RESOLVED that the minutes of the meeting held on 10th September 2025 be approved and signed as a correct record.

122/2025 PUBLIC PARTICIPATION

No members of the public were present, and no matters were raised on their behalf.

123/2025 CORRESPONDENCE

The following items of correspondence have been received since the last meeting and circulated to members for their information: -.

Various Cumberland Council Newsletters.

Connecting Cumbria Newsletter – Special FAQ Edition and October 2025

New reporting system – Environmental issues

CALC Annual General Meeting 4th October 2025

CALC Annual General Meeting 2025 Agenda

Highways reporting system – My Account

Waste and Recycling update.

Devolution update: Consent granted and NALC Case Study Survey
 Slides from the Hyperfast Broadband Event
 Online food conversation invite 4th November 2025
 EV Charging Infrastructure Event – Monday 30th October
 Cumberland Libraries News
 Request to share – Co-Production
 Community Emergency Hubs (CEH)
 Cumberland Community Governance Review

124/2025 CLERKS REPORT

The clerk gave a brief report on matters that had arisen since the last meeting including: -

- i) An e-mail had been received from CALC advising that next year's subscription is likely to be £163.08.
- ii) Maintenance of the saplings on the Moors was discussed.
- iii) There had been a report of flooding on Hayton to Allonby Road (200m from the junction) which was reported to Highways and cleared by a local farmer.

125/2025 DISTRICT AND COUNTY COUNCILLOR'S REPORTS

There were no apologies or report from the Cumberland Councillor

126/2025 PLANNING MATTERS

a) Applications for consultation

None

b) Decisions

None

c) Appeals

None

(d) Any other planning related correspondence.

None

127/2025 ACCOUNTS

(i) Balances at: -

12.11.25	Current Account	£1460.35
12.11.25	Deposit Account	£1809.60

(ii) The following accounts were approved for payment: -

Mike Dowling Cont.	Grass cutting (September)	£390.00
T Gear	Clerks Account (Sept./Oct.)	£366.05
HMRC	Income Tax (Sept./Oct.)	£72.38
Mike Dowling Cont.	Grass cutting (October)	£195.00
X-Net (Services)	.gov website and emails	£270.00
Mark Metcalfe	Website compliance	£100.00

128/2025 HIGHWAYS MATTERS

The following highways matters were discussed: -

- i) Low branches outside of Hayton Castle – Have now been cut back.

129/2025 BUDGET & PRECEPT 2026/27

The clerk produced a draft budget which was discussed and on the proposal of R. Murray and seconded by Y. Lockwood it was agreed that the precept for 2026/27 will be (in view of increases in the cost of grass cutting clerks' salary and IT requirements) £6,600.00.

130/2025 VACANCIES AND RESIGNATION

The meeting was advised of the resignation of the elected chair who was moving from the area. There were now two vacancies and the election of Chair for the remainder of 2025/26 will be at the next meeting.

131/2025 CALC CIRCULATION LISTS

An email had been circulated from CALC seeking to include councillors on their circulation list without the need for the clerk to resend correspondence. It was agreed that CALC be advised of the councillors .gov email addresses.

132/2025 CLIMATE CHANGE

An email from Cumberland Council on the Environment and Climate for Cumberland Council had been circulated.

133/2025 NEWSLETTER

The latest edition had been circulated but a new editor is required for the Spring 2026 Edition

134/2025 ASSERTION10 – DIGITAL & DATA COMPLIANCE

The clerk provided an update on the requirements and progress. Members now had .gov email addresses and were asked to log on as soon as possible. The website had been converted to a .gov website and was compliant with the accessibility requirements (WCAG 2.2 AA)

135/2025 VARIOUS POLICIES AND PROCEDURES

As required by Assertion 10 the clerk had circulated the following: -

Freedom of Information Policy

GDPR Policy

Privacy Notice

Transparency Code IT Policy

All of which will be added to the website.

136/2025 OPENREACH FIBRE BROADBAND

Openreach were planning erecting five new poles of varying height on the village green as they were unable to use the one erected by Fibus. The representative had been invited to the meeting to explain the proposal but declined to attend.

Members were concerned at the proliferation of such posts on the registered village green and refused permission for them to be sited on council owned land.

137/2025 ITEMS FOR NEXT MEETING

Election of Chair

Vacancies

Newsletter

New Assertion 10 in the 2025 Practitioners' Guide

Signatory to bank accounts

Dates of meetings 2026/27

138/2025 DATE AND TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on **Wednesday 14th January 2026 at 7.30pm** at Prospect Village Hall, Prospect

The meeting closed at 7.55pm

Signed.....
Chair