Hayton & Mealo Parish Council

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28th October 2025

Dear Councillor

A meeting of Hayton and Mealo Parish Council will be held in the Prospect Village Hall, Prospect, Aspatria on Wednesday 12th November 2025 at 7.30pm. The agenda is printed below, and I hope you will be able to attend.

Yours faithfully
Trevor Gear
Trevor GEAR (Clerk)

AGENDA

1. **Apologies**
   To receive apologies for absence
2. **Declaration of Interests**
   Councillors are reminded of the need to update their register of interests.
   To declare any personal interests in any item on the agenda and their nature.
   To declare any prejudicial interests in any item on the agenda and their nature.
3. **Dispensations**
   To consider any applications for dispensations
4. **Minutes**
   To consider the approval of the minutes of the meeting held on 10th. September 2025 and authorise the Chair to sign them as a correct record. (copy attached)
5. **Exclusion of the Press and Public**
   To resolve whether, in accordance with Section 100A (4) Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of any item of business because they involve the likely disclosure of exempt information as defined in paragraphs 1 &2 Schedule 12A of the Act.
6. **Public Participation**
   To receive items from members of the public (members of the public are allowed 5 minutes to raise items at the discretion of the Chair to a maximum of 15 minutes).
7. **Correspondence for information**
   To receive items of correspondence received since the last meeting.

8. Clerk's report

To receive a report from the clerk on any actions taken since the last meeting

9. Cumberland Councillor's report

To receive a report from Councillor K. Thurlow - Cumberland Council.

10. Planning

To consider the following planning matters

(i) Applications for consultation
(ii) Decisions
(iii) Appeals
(iv) Any other planning related correspondence

11. Accounts

(i) To receive a statement of the council's finances (copy attached)
(ii) To authorise the payment of accounts.

12. Highway Matters

To receive new matter affecting the highways in the parish

i) Low hanging branches outside of Hayton Castle El/251200

13. Budget 2026/27

To discuss the budget and set the precept for 2026/27

14. Vacancies

To consider any applications for co-option

15. CALC Circulation Lists

To discuss the above (email previously circulated)

16. Climate Emergency

To receive any information on the above relevant to the parish

17. Newsletter

To discuss any feedback on the last edition

18. Assertion 10 – Digital & Data Compliance

To discuss the progress on the above

19. Various Policies and Procedures

To approve various policies and procedures shown below and attached in connection with the above

Freedom of Information Policy
GDPR Policy
Privacy Notice
Transparency Code
IT Policy

20. Openreach Fibre Broadband

To discuss the proposed works in the parish

21. Councillor reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for discussion at the next meeting

22. Date and Time of next Meeting

7.30pm **Wednesday 14th January 2026** at Prospect Village Hall