Hayton and Mealo Parish Council

The Annual Parish Council meeting of Hayton and Mealo Parish Council was held in the Prospect Village Hall, Prospect, Aspatria on Wednesday 12th March 2025 at 7.30pm. (following the Annual Parish Meeting)

PRESENT: Messrs., V. Sonnabend, Y. Lockwood, J. Pye and R. Murray

Also, Present: T. Gear (Clerk) and one resident

Apologies: None

Councillor V. Sonnabend in the Chair.

52/2025 MEMBERS APOLOGIES
D. Hillary (Personal) gave his apologies, which were accepted

53/2025 ELECTION OF CHAIR 2025/26
On the proposal of R. Murry and seconded by Y. Lockwood, V. Sonnabend was elected Chair for the ensuing year

54/2025 ACCEPTANCE OF OFFICE
The newly elected Chair signed the Acceptance of Office

55/2025 ELECTION OF VICE CHAIR 2025/26
On the proposal of V. Sonnabend and seconded by R. Murray, D. Hillary was elected Vice Chair for the ensuing year.

56/2025 DECLARATIONS OF INTERESTS
None

57/2025 DISPENSATIONS
None

58/2025 EXCLUSION OF THE PRESS AND PUBLIC
There were no items on the agenda which required the press and public to be excluded.

59/2025 MINUTES
On the proposal of R. Murray and seconded by Y. Lockwood, it was RESOLVED that the minutes of the meeting held on 12th March 2025 be approved and signed as a correct record.

60/2025 VACANCIES

An application had been made by Mr. D Gilhespy to be co-opted as a councillor. On the proposal of V. Sonnabend and seconded by R. Murray, Mr. Gilhespy was co-opted as a councillor. He signed the Acceptance of Office and took his place as a councillor.

61/2025 PUBLIC PARTICIPATION
No members of the public were present. However, a letter had been received from a resident regarding several matters. The clerk was asked to acknowledge the letter, investigate the issues raised and report back to the next meeting.

62/2025 CORRESPONDENCE
The following items of correspondence have been received since the last meeting and circulated to members for their information: -.
Various Cumberland Council Newsletters.
Shape future events and activities in Silloth
CCF Press Release
Litter Champions Event – Wednesday 02 April 2025
Briefing on the Government's Devolution Priority Programme
Food Cumberland Big Local Lunch funding
A Cumberland Council and CALC conversation – Local councils working together
Cumberland Council Housing Strategy – Formal Stakeholder Consultation
Hyperfast GB Connecting Cumbria
Connecting Cumbria Newsletter – January and February 2025
CALC News – January & February 2025 and March & April 2025
Reminder PSPO and Dog Fouling Event – 01 May 2025 at 7pm
Cumbria Constabulary's Neighbourhood Pledge
DBAT campaign
Thriving Communities – Funding Event
Cumbria Local Partnership News
Lets talk food and health – Wigton – 28.05.25

63/2025 CLERKS REPORT
The clerk gave a brief report on matters that had arisen since the last meeting.

64/2025 DISTRICT AND COUNTY COUNCILLOR'S REPORTS
There were no apologies or report from the Cumberland Councillor.

65/2025 PLANNING MATTERS
a) Applications for consultation
None

b) Decisions
None

c) Appeals
None

(d) Any other planning related correspondence.

None

66/2025 ACCOUNTS

(i) Balances at: -

14.5.25	Current Account	£6242.17
14.5.25	Deposit Account	£1809.60

(ii) The following accounts were approved for payment: -

G & N Cuthell	Noticeboard repairs	£199.00
Intermedical (UK) Ltd	Defibrillator Pads	£92.34
Mark Metcalfe	Website maintenance	£250.00
CALC	Subscription	£157.55
T Gear	Clerks Account (March /Apr.)	£417.88
HMRC	Income Tax (March/Apr.)	£72.38
Mrs. J Rae	Internal Audit	£55.00

iii) With the assistance of the members, the Annual Governance Statement was completed and signed by the Chair.
vi) Members accepted the Accounting Statements 2024/25 which were signed by the Chair
v) Members authorised the Chair to sign the Certificate of Exemption
iv) Members noted the period of Public Rights between will be between 2nd June and 12th July
iiv) The audit papers will shortly be available on the Councils website shortly

67/2025 HIGHWAYS MATTERS

The following highways matters were discussed: -

i) Bend warning signs on the road into Hayton Village were yet to be Installed.

This has been outstanding for some time and the clerk was asked to chase highways.

68/2025 NEWSLETTER

The Spring Newsletter had been circulated and had been well received.

69/2025 CUMBRIA CONSTABULARY NEIGHBOURHOOD POLICING PLEDGE

V. Sonnabend and D. Gilhespy we nominated as the council's representatives.

70/2025 DONATION – ST JAMES CHURCHYARD

An application for financial assistance had been received for a donation towards the upkeep of St James Churchyard. It was agreed to donate £400.00 to this worthy cause.

71/2025 CLIMATE CHANGE

No new information since the last meeting.

72/2025 USE OF THE VILLAGE GREEN FOR THE ANNUAL SPORTS DAY
There were no objections to this event taking place on the Village Green

73/2025 SEXUAL HARRASSMENT POLICY
The draft Sexual Harassment Policy was adopted.

74/2025 DIFIBRILLATOR PADS
D. Hillary had replaced the defibrillator pads, and the defibrillator remains in service. The question of training was raised and will be discussed further at the next meeting.

75/2025 ITEMS FOR NEXT MEETING
Vacancies
Defibrillator Training
Bend signage
Letter from resident
Dog Fouling

76/2025 DATE AND TIME OF NEXT MEETING
The next meeting of the Parish Council will be held on **Wednesday 9th July 2025 at 7.30pm** at Prospect Village Hall, Prospect

The meeting closed at 8.15pm

Signed…….
Chair